

**HUDSON RIVER-BLACK RIVER REGULATING DISTRICT
GOVERNANCE COMMITTEE MEETING**

July 28, 2015

Northampton Town Hall
412 South Main Street
Northville, NY 12134
10:00 AM

CALL TO ORDER

Committee Chairman Rosenthal called the meeting to order at 10:00 A.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Committee Chairman Jeffrey Rosenthal, Vice-Chairman Albert J. Hayes and Committee Member Robert A. Moore; Board Chairman as Ex Officio Committee Member Mark M. Finkle; and Board Member David W. Berkstresser; Executive Director Michael A. Clark; General Counsel Robert P. Leslie; Chief Engineer Robert S. Foltan; Chief Fiscal Officer Richard J. Ferrara; Administrator John Hodgson; and Compliance Officer Stephanie Ruzycky.

Excused: Anthony M. Neddo

MOTION TO ADOPT COMMITTEE MEETING AGENDA

A motion was made by Mr. Hayes to adopt the meeting agenda. Mr. Moore seconded it and the motion was unanimously approved.

MOTION TO APPROVE MAY 12, 2015 COMMITTEE MEETING MINUTES

A motion was made by Mr. Moore to approve the Minutes of the Committee's May 12, 2015 Meeting. Mr. Hayes seconded it and the motion was unanimously approved.

COMMITTEE BUSINESS

(A) Old Business - None

(B) New Business

a. DISCUSSION OF PROCUREMENT POLICY AMENDMENT

At Committee Chairman Rosenthal's request Mr. Leslie explained that at the end of May, 2015 the Regulating District responded to a survey of State Authority General Counsels. The survey assessed the procurement processes employed by public authorities when securing outside counsel. Completion of the survey revealed that Authorities are to craft procurement policies that specifically reference and require compliance with each of the several dozen relevant provisions of Public Authorities Law 2879. While the Regulating District complies with PAL 2879 in the normal course of its procurement efforts, the Regulating District's procurement policy does not reference and/or

require compliance with each such provision. As such, Counsel and the CFO have undertaken an effort to re-write the Regulating District's procurement policy to incorporate each necessary reference. Committee Chair Rosenthal thanked Mr. Leslie and asked that he, Mr. Ferrara and Ms. Ruzycky continue their efforts.

**b. RESOLUTION APPROVING ADOPTION OF MANAGEMENT
CONFIDENTIAL SALARY SCHEDULES AS SET FORTH BY DIVISION
OF BUDGET BULLETIN D-1132**

Committee Chairman Rosenthal asked Mr. Clark to present the Resolution concerning M/C salary schedules to the Committee. Mr. Clark noted that at the Board's May 12, 2015 meeting, the Board adopted Resolution 15-17-05 which placed each of the Regulating District's management confidential staff at a specific grade and step on salary schedules administered by the Governor's Office of Employee relations. These statewide salary schedules cover the vast majority of the State's management confidential employees. Mr. Clark noted that through resolution 15-17-05, the Board indicated an intent to adhere to future schedules as adopted by the Governor's Office of Employee Relations. Mr. Clark explained that in accordance with the State's 2015-2016 budget adopted at the end of March 2015, on July 8th, 2015, the NYS Division of Budget approved Budget Bulletin D-1132 entitled "*Management Confidential Salary Action: First 2% Parity Increase Effective July 1, 2015*". As a result of the Division of Budget Bulletin, the Governor's Office of Employee Relations has established a new 2015-2018 M/C salary schedule, effective July 1, 2015. Mr. Clark recommended that the Committee advance a proposed Resolution to the Board and recommend that the Board adopt the new salary schedule.

Mr. Hayes moved to advance the proposed Resolution to the Full Board and to recommend that the Board adopt the Resolution to implement the 2015-2018 salary schedule consistent with the Division of Budget Bulletin adopted to implement the treatment of M/C salaries in the state's 2015-2016 Budget. Mr. Moore seconded it and the Committee adopted the motion by unanimous vote.

ADJOURNMENT

There being no further business to come before the Governance Committee, Mr. Hayes moved to adjourn the meeting. Mr. Moore seconded it. The motion was unanimously approved. The committee meeting adjourned at 10:11 A.M.

Respectfully submitted,

Richard J. Ferrara
Secretary/Treasurer

Mark M. Finkle
Board Chairman