

**HUDSON RIVER-BLACK RIVER REGULATING DISTRICT  
BOARD MEETING**

Hudson River-Black River Regulating District  
Inlet Town Offices  
160 Route 28  
Inlet, NY 13360

**Remote Call-in Location**

Ocean Pearl Clubhouse  
3920 Ocean Pearl  
Atlantic Beach Blvd. (A-1-A)  
North Hutchinson Island, FL 34949

**May 14, 2019**

Immediately following the Audit Committee meeting scheduled for 10:00 am.

**CALL TO ORDER**

Chairman Mark M. Finkle called the meeting to order at 10:03 A.M.

**ROLL CALL**

**Present:** Board Chairman Mark M. Finkle; First Vice-Chair Jeffrey Rosenthal; Second Vice-Chair Kenneth DeWitt; Board Member Albert J. Hayes; Executive Director John C. Callaghan; General Counsel Robert P. Leslie; Chief Engineer Robert Foltan; Area Administrator John Hodgson; Chief Fiscal Officer Richard J. Ferrara; and Compliance Officer Stephanie Ruzycky.

**MOTION TO ADOPT OR REVISE THE MEETING AGENDA**

Chairman Finkle noted that, as indicated through the meeting notice and in compliance with NYS's Open Meetings Law, Mr. DeWitt is participating via video conference. Chairman Finkle asked for a motion to revise the meeting agenda to reflect two additional actions; a Resolution revising the Employment Rules and Benefit Guidelines for Management/Confidential Employees and a Resolution authorizing a lease for additional office space in Albany. Mr. Rosenthal made a motion to adopt the agenda as revised. Mr. DeWitt seconded. The Board approved the motion by unanimous vote.

**PUBLIC COMMENT**

Chairman Finkle opened the floor to public comment. Town of Webb Councilman, and former Board Member, David Berkstresser addressed the Board inquiring as to the Regulating District's timeline for completion of rehabilitative maintenance at the Old Forge and Sixth Lake dams. Mr. Berkstresser also encouraged the appointment of a Black River Area resident to the Board.

## **APPROVAL OF THE APRIL 9, 2019 REGULAR MEETING MINUTES**

Chairman Finkle asked for a motion to adopt the April 9, 2019 regular meeting minutes. Mr. Rosenthal advanced the motion to approve the regular meeting minutes. Mr. DeWitt seconded and the Board approved the motion by unanimous vote.

## **REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Callaghan presented his report. He noted that in his first month of service he has concentrated upon getting up to speed on Regulating District operations; meeting the other members of the team; and engaging with external stakeholders.

Mr. Callaghan noted that NYS Division of Budget issued Budget Bulletin D-1140 entitled "*Management/Confidential Salary Actions: 2% General Salary Increase; Longevity Payments and Performance Advances*" on April 17, 2019. Pursuant to Resolution 15-17-05 adopted at the May 2015 meeting, which placed each of the Regulating District's management confidential (M/C) staff at a specific grade and step pursuant to salary schedules administered by the Governor's Office of Employee Relations (GOER) and linked M/C raises for Regulating District employees to future schedules as adopted by the GOER, the CFO has executed the appropriate salary actions for applicable M/C employees.

## **RESOLUTION AUTHORIZING THE EMPLOYMENT OF A DEPUTY CHIEF FISCAL OFFICER FOR THE HUDSON RIVER-BLACK RIVER REGULATING DISTRICT**

Mr. Callaghan presented a Resolution to the Board recommending the employment of a Deputy Chief Fiscal Officer. Mr. Rosenthal, reciting a litany of Mr. Schissler's qualifications, inquired as to whether the candidate is a CPA. Mr. Ferrara responded that he is not.

Mr. Rosenthal moved that the Board adopt a Resolution to employ David J. Schissler as the Deputy Chief Fiscal Officer of the Hudson River-Black River Regulating District effective May 16, 2019 and that upon hire the new Deputy Chief Fiscal Officer shall be placed at and shall progress from Step 1 of Grade M3 (\$103,784) of the management/confidential salary schedule maintained by the Governor's Office of Employee Relations for the state's M/C employees; noting that upon the retirement of the Regulating District's Chief Fiscal Officer, Mr. Schissler will assume that title and the associated position responsibilities. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

## **RESOLUTION REVISING THE EMPLOYMENT RULES AND BENEFIT GUIDELINES FOR MANAGEMENT/EXEMPT EMPLOYEES**

Mr. Callaghan presented the Board with a draft Resolution revising the Employment Rules and Benefit Guidelines for Management/Exempt Employees to clarify that those employees who choose to leave the work site for lunch must extend their workday to ensure such time away from the worksite is excluded from the computation of the 7 ½ hour workday. He explained that this change will increase clarity and ensure consistency with the language utilized in the CSEA agreement. The revision will not change this practice, but rather reflect the

language which pertains to represented employees, which is clearer, and better codify the requirement that an M/C employee who does take a lunch break in the course of his or her workday is not entitled to leave 7.5 hours after the start of the workday, as the Regulating District does not provide for a paid lunch.

Mr. Rosenthal moved that the Board adopt the Resolution revising the Employment Rules and Benefit Guidelines. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote. A copy of the revised rules are attached hereto.

### **RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE TEMPORARY MONTH TO MONTH LEASE WITH DF ACQUISITIONS LLC FOR ADDITIONAL ALBANY OFFICE**

Mr. Callaghan introduced a Resolution to the Board authorizing the procurement of additional office space in Albany. He noted that the current lease agreement (L200000) for space at 350 Northern Boulevard, Albany, NY does not include sufficient space to accommodate necessary staff or hold meetings and staff's desire to lease additional space in the same office complex to accommodate said staff and meetings. Mr. Callaghan reminded the Board of its action at the last meeting (Resolution 19-13-04) authorizing a temporary month-to-month lease for up to six (6) months for an amount not to exceed \$1,200.00 per month pending the identification of a more permanent office solution. He explained that the Regulating District was unable to secure additional space at 350 Northern Boulevard, Albany, NY under the rate, terms, and conditions previously authorized by the Board. He recommended that the Board authorize the Executive Director to negotiate a lease for additional space at 350 Northern Boulevard, Albany, NY to run concurrently with the remainder of the term of the existing lease for an amount not to exceed \$1,795.21 per month pending the identification of a permanent office solution for shared space prior to, or at the conclusion of, the existing lease term. Mr. Ferrara noted that, while the additional rent would be accounted for as a material expense, the Regulating District's Hudson River Area reserves are adequate to cover such expense.

Mr. DeWitt moved to authorize the Executive Director to negotiate a lease for additional space at 350 Northern Boulevard, Albany, NY to run concurrently with the remainder of the term of the existing lease for an amount not to exceed \$1,795.21 per month pending the identification of a permanent office solution for shared space prior to, or at the conclusion of, the existing lease term. Mr. Rosenthal seconded and the Board adopted the Resolution by unanimous vote.

### **CONTRACTS/ACTIONS**

Mr. Callaghan presented the Regulating District's annual report. Chairman Finkle asked for a motion to adopt the report and deliver it to the Commissioner of the NYS Department of Environmental Conservation as required by ECL Article 15, Title 21. Mr. Rosenthal moved to approve the Regulating District's Annual Report for January 1, 2018 through December 31, 2018 and to deliver the report to DEC as required. Mr. Hayes seconded the motion and the Board adopted the motion by unanimous vote.

Mr. Ferrara presented the Regulating District's authority mission statement and performance measurements for the Board's annual review. Mr. Ferrara reviewed with the Board each of the performance goals and metrics as required by the Public Authorities Law.

Chairman Finkle asked for a motion to approve the annual review of the Regulating District's mission statement & performance measurements. Mr. Hayes so moved. Mr. Rosenthal seconded and the Board adopted the motion by unanimous vote.

**RESOLUTION AUTHORIZING THE EMPLOYMENT OF INTERNS IN SATISFACTION OF GOVERNOR CUOMO'S "NEW YORK LEADERS – STUDENT INTERN PROGRAM"**

Ms. Ruzycky presented a Resolution to the Board authorizing the Executive Director to hire interns pursuant to the NYS Leaders Internship Program. She noted that the Regulating District employed interns in 2017 & 2018 under this program and opined that the internship program continues to be an effective and efficient way to provide a learning experience to college students and support the Regulating District's summer operations. She recommended that the Board continue the program for the summer of 2019.

Mr. Rosenthal moved to adopt the Resolution authorizing the temporary employment of three (3) student interns, effective May 20, 2019 and ending on or about August 9, 2019 at a rate of \$14.50 per hour each. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

**RESOLUTION TO ACKNOWLEDGE COMPLIANCE WITH THE STATEWIDE INFORMATION TECHNOLOGY SOCIAL MEDIA POLICY (NYS-P11-001)**

Ms. Ruzycky presented a Resolution to the Board acknowledging compliance with the statewide social media policy developed by the New York State Office of Information Technology Services. She noted that New York's State Technology Law establishes the Office of Information Technology Services (ITS) and provides it with authority to establish statewide technology policies, including technology and security standards and that Executive Order 117 (Pataki), continued by Governor Andrew Cuomo, provides the State's Chief Information Officer with authority to establish information technology policies, protocols and standards for state government; including public authorities. She explained that ITS has established Social Media Policy (NYS-P11-001), setting forth the responsibilities of state government agencies such as the Regulating District when using social media technologies and establishing the rules and expectations for responsible use of social media, and that in accordance with this policy, all Regulating District social media sites will link to or prominently display a Social Media Use Statement. In addition, she noted that to safeguard against potential liability issues, all Regulating District social media sites that may generate advertisements for third party websites will post a Disclaimer proscribed by the State.

Mr. Rosenthal moved to adopt the Resolution acknowledging the Regulating District's adherence to the statewide Social Media Policy. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

## **RESOLUTION TO APPROVE WEBCASTING SERVICES AGREEMENT WITH GRANICUS, INC.**

Mr. Ferrara presented a Resolution to the Board authorizing the Executive Director to execute an agreement with Granicus, Inc. for Webcasting Services. He noted that Granicus, Inc. began providing webcasting services to the Regulating District following the firm's acquisition of Webcasting.com. At the expiration of the Webcasting.com contract, the District formerly engaged Granicus through a contract subsequently extended through May 31, 2019. Mr. Ferrara opined that, throughout those contract terms, Granicus has provided excellent service and that the self-directed webcasting platform/solution provided continues to work well for the District.

Mr. Ferrara noted that, given the nature of the Regulating District's webcasting solution desire, the Compliance Officer's efforts to informally (not through RFP) source several similar/viable webcasting providers continues to be fruitless. None of the providers contacted by the Compliance Officer expressed a desire to provide the limited service offering the Regulating District desires. Most showed little interest in responding. Mr. Ferrara expressed his belief that further sourcing, formally or informally, would add little, if any, further value to this procurement.

Mr. Ferrara recommended that the Regulating District continue to utilize the Granicus encoder system which is a "self" production software platform for a monthly fee of \$1,204.95 for the period June 1, 2019 through May 31, 2020. That would make the value of the contract \$14,459.40. Unless the Regulating District provides written notice to Granicus at least ninety (90) days prior to the end of the term, the agreement will automatically renew at the end of each term for an extension term of one year. The agreement provides the Regulating District with the option to extend the agreement for up to two additional one year terms. The NYS Office of General Services (OGS) lists Granicus under its Info Technology Umbrella Contract (PM67305); thus meeting the District's procurement requirement to use OGS contracts for discretionary purchases. Mr. Ferrara noted that the discretionary contract is not subject to review by the Office of the State Comptroller or the Office of the Attorney General. Mr. Ferrara noted that Granicus has advanced new contract language providing for a lump sum up front payment. Mr. Rosenthal opined that he would be more comfortable with the current, monthly, payment plan. Mr. Ferrara indicated Granicus would agree to monthly payments.

Mr. Rosenthal moved to adopt the Resolution authorizing the Executive Director to enter into a contract with Granicus, Inc. for webcasting services through May 31, 2020 at a monthly fee not-to exceed \$1,204.95 for an initial contract amount a not-to-exceed \$14,459.95. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

## **AUDIT COMMITTEE REPORT**

### **RESOLUTION TO AWARD AUDIT SERVICES WORK TO GALLEROS ROBINSON CERTIFIED ACCOUNTANTS, LLP FOR FISCAL YEAR ENDING JUNE 30, 2019**

Audit Committee Chair Albert Hayes presented a Resolution authorizing the Executive Director to execute an agreement to engage Galleros Robinson Certified Public Accountants,

LLP (“Galleros Robinson”) to perform the 2018-2019 annual independent audit. He asked Mr. Ferrara to note that the Board approved Resolution 14-12-05 awarding the audit services contract to KBL, LLP in May 2014. Mr. Ferrara opined that KBL, LLC has provided satisfactory audit services for fiscal years ending June 30, 2014 through June 30, 2018. Mr. Ferrara explained that through Resolution 18-12-05 the Board approved a sixth amendment to the KBL, LLC contract authorizing performance of the audit services for the period ending June 30, 2018 with an option for the Regulating District to secure audit services from KBL, LLC for the period ending June 30, 2019. Richard Levychin, the lead audit partner performing last year’s audit through KBL, LLC, has moved his practice to Galleros Robinson. Because Mr. Levychin has performed audit services for the Regulating District in each of the last five fiscal years, pursuant to Public Authorities Law §2802(4) he is ineligible to perform the upcoming audit for the fiscal year ending June 30, 2019.

Mr. Ferrara indicated that he has negotiated with Nora Galleros, the partner in charge at Mr. Levychin’s new firm, to ensure that her firm would honor the not-to-exceed charge outlined in the Regulating District’s option under the KBL, LLC contract. Mrs. Galleros would perform the audit. Mr. Ferrara noted that the projected contract not-to-exceed amount (\$23,700) falls within the Board’s discretionary authority and that Galleros Robinson is an MBE and WBE firm. Mr. Ferrara also noted that the firm is amenable to extending an option through which the Regulating District could extend the contract for the performance of the 2019-2020 audit for a not to exceed amount of \$24,885 plus expenses (\$4,000); a 5% increase.

Mr. Rosenthal moved to adopt the Resolution authorizing a new contract through which Galleros Robinson Certified Public Accountants, LLP would perform audit services in connection with the annual independent audit for the period ending June 30, 2019 for a not to exceed amount of \$23,700.00, plus expenses up to \$4,000.00 and a one (1) year option for fiscal year ending June 30, 2020, for a not to exceed amount of \$24,885.00, plus expenses up to \$4,000.00. Mr. DeWitt seconded and the Board approved the Motion to adopt the Resolution by unanimous vote.

## **STAFF REPORTS**

Mr. Leslie presented his report. Mr. Leslie reported that Theodore Kolb, a Captain in the City of Watertown Fire Department, has filed a personal injury lawsuit claiming injuries sustained while he fought an arson fire on the evening of February 19, 2018. The suit, filed in Supreme Court, Jefferson County, names the arsonists, the owner of the property (Samaritan Medical Center/Newell Street Realty, LLC) and the Regulating District. Mr. Kolb alleges that he sustained serious injuries including injuries to his pelvis when a section of the building collapsed. Kolb alleges that the Regulating District is negligent for failing to properly inspect and maintain the banks, flow and path of the Black River resulting in the erosion of land and property along the banks of the Black River causing and/or contributing to weakness, collapse and structural defects to the foundation, bracing and/or supports of any buildings located on property abutting the river. His wife, Andrea Kolb, alleges a loss of services, companionship and society of her husband. Contemporaneous with the plaintiff’s Notice of Claim a year ago, Counsel notified the Regulating District’s insurer who assigned an insurance defense firm. The insurer’s subsequent investigation revealed that two eighteen year old boys are serving 2 1/3 to 7

year state prison sentences stemming from convictions for third degree arson and first degree reckless endangerment in connection with the fire and that while both plaintiffs are sympathetic figures who would do well at trial, there does not appear to be liability for the Regulating District. The insurer's counsel has indicated an intent to seek dismissal of the suit as against the Regulating District.

Mr. Leslie reminded staff and the Board that any suit, petition, filing, notice, etc. delivered to or received in any of the Regulating District's offices should be forwarded to Counsel forthwith. Members of the Board, the Executive Director, the Secretary & Treasurer and assistants, as well as Counsel should consider themselves authorized to accept service of process. Staff should direct such service to the Regulating District's Hudson River Area office in Albany.

At the request of the Executive Director, Counsel tracked down each of the resolutions forming the basis underlying the Great Sacandaga Lake access permit system fees, and prepared a comprehensive analysis and report outlining the dates when rates related to various commercial and residential uses were last enacted or revised, including the pertinent Board resolutions.

Counsel worked with the Compliance Officer to ensure HRBRRD's compliance with the Statewide IT Policy on Social Media (NYS-P11-001).

Finally, Mr. Leslie reminded staff and the Board that the Joint Commission on Public Ethics' Financial Disclosure Statement filing deadline is Tomorrow May 15<sup>th</sup>. He encouraged anyone experiencing difficulty with the filing to speak to him after the meeting.

Ms. Ruzycky presented her report to the Board. She noted that the Regulating District has received 151 applications for the student intern positions and that she has scheduled interviews for that position. She reported that she has scheduled training on the acceptance of payment by credit cards for the SFO line staff. She noted that the 4<sup>th</sup> Quarter MWBE & SDVOB reports have been submitted to ESD and OGS respectively. Finally, she noted that she has collected 31 applications for the plant operator position at Conklingville.

Mr. Ferrara presented his report to the Board. He noted that at the close of fiscal April 30, 2019, the general fund balances for the HRA and BRA were approximately \$3,691,892 and \$2,169,874 respectively. He noted that District's transactional processing and reporting are current. District bank reconciliations are complete through March 31, 2019. He noted that the server installation has been completed and that the vendor, Tag Solutions, has commenced the migration of data from the old to the new servers.

Mr. Foltan presented the Chief Engineer's report to the Board. Mr. Foltan noted that the April average daily release from the Sacandaga Reservoir (Great Sacandaga Lake) was approximately 3,790 cubic feet per second (cfs). Precipitation during the month of April was above normal across the Great Sacandaga Lake and Indian Lake watersheds. The monthly inflow to Great Sacandaga Lake and Indian Lake reservoir was approximately 145% and 161% of historic average, respectively. Monthly release of water from Great Sacandaga Lake and Indian Lake measured 326% and 123% of historic average, respectively.

The April average daily release from Stillwater Reservoir was approximately 390 cfs. Monthly total precipitation measured 113%, 145%, and 119% of historic average at Stillwater, Old Forge, and Sixth Lake, respectively, as of April 28<sup>th</sup>. Precipitation in the month of April was above average at Stillwater, Old Forge and Sixth Lake. The monthly inflow to Stillwater Reservoir was approximately 135% of historic average. The inflow to Sixth Lake and Old Forge Reservoir totaled 0.28 and 0.60 billion cubic feet, respectively, in April. Release of water from Stillwater Reservoir averaged 112% of historic discharge.

Mr. Foltan directed the Board to a chart on page 95 of his Board report as an excellent representation of how significantly the Regulating District's operations have reduced flooding over three recent rainfall events.

Mr. Hodgson presented the Administrator's report. Mr. Hodgson noted his collaboration with Mr. Callaghan and efforts to bring the new Executive Director up to speed on Regulating District matters. Together they met with representatives of the Sacandaga Protection Committee, the Great Sacandaga Lake Association, the Black River Advisory Committee and others. Mr. Finkle asked Mr. Hodgson about recent encroachments staff uncovered. Mr. Hodgson indicated that all were routine.

## **BOARD MEMBER QUESTIONS AND COMMENTS**

### **RESOLUTION SCHEDULING DATE, TIME AND LOCATION OF THE REGULAR MEETING FOR JUNE 11, 2019**

Chairman Finkle asked for a motion to adopt a Resolution setting the next meeting of the Board of the Hudson River-Black River Regulating District for Tuesday, June 11, 2019 at the Indian Lake Town Hall, 117 Pelon Road, Indian Lake, NY 12842 at 10:00 A.M.

Mr. Rosenthal moved to adopt the Resolution setting the date, time and place of the next meeting. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

## **ADJOURNMENT**

Chairman Finkle called for a motion to adjourn the meeting. Mr. Rosenthal advanced the motion. Mr. DeWitt seconded. The meeting adjourned at 10:37 A.M.

## **RESOLUTIONS**

### **19-19-05 RESOLUTION AUTHORIZING THE EMPLOYMENT OF A DEPUTY CHIEF FISCAL OFFICER FOR THE HUDSON RIVER-BLACK RIVER REGULATING DISTRICT**

Mr. Rosenthal moved that the Board adopt a Resolution to employ David J. Schissler as the Deputy Chief Fiscal Officer of the Hudson River-Black River Regulating District effective May 16, 2019 and that upon hire the new Deputy Chief Fiscal Officer shall be placed at and shall progress from Step 1 of Grade

M3 (\$103,784) of the management/confidential salary schedule maintained by the Governor's Office of Employee Relations for the state's M/C employees; noting that upon the retirement of the Regulating District's Chief Fiscal Officer, Mr. Schissler will assume that title and the associated position responsibilities. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

**19-20-05 RESOLUTION REVISING THE EMPLOYMENT RULES AND BENEFIT GUIDELINES FOR MANAGEMENT/EXEMPT EMPLOYEES**

Mr. Rosenthal moved that the Board adopt the Resolution revising the Employment Rules and Benefit Guidelines. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

**19-21-05 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE TEMPORARY MONTH TO MONTH LEASE WITH DF ACQUISITIONS LLC FOR ADDITIONAL ALBANY OFFICE**

Mr. DeWitt moved to authorize the Executive Director to negotiate a lease for additional space at 350 Northern Boulevard, Albany, NY to run concurrently with the remainder of the term of the existing lease for an amount not to exceed \$1,795.21 per month pending the identification of a permanent office solution for shared space prior to, or at the conclusion of, the existing lease term. Mr. Rosenthal seconded and the Board adopted the Resolution by unanimous vote.

**19-22-05 RESOLUTION AUTHORIZING THE EMPLOYMENT OF INTERNS IN SATISFACTION OF GOVERNOR CUOMO'S "NEW YORK LEADERS – STUDENT INTERN PROGRAM"**

Mr. Rosenthal moved to adopt the Resolution authorizing the temporary employment of three (3) student interns, effective May 20, 2019 and ending on or about August 9, 2019 at a rate of \$14.50 per hour each. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

**19-23-05 RESOLUTION TO ACKNOWLEDGE COMPLIANCE WITH THE STATEWIDE INFORMATION TECHNOLOGY SOCIAL MEDIA POLICY (NYS-P11-001)**

Mr. Rosenthal moved to adopt the Resolution acknowledging the Regulating District's adherence to the statewide Social Media Policy. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

**19-24-05 RESOLUTION TO APPROVE WEBCASTING SERVICES AGREEMENT WITH GRANICUS, INC.**

Mr. Rosenthal moved to adopt the Resolution authorizing the Executive Director to enter into a contract with Granicus, Inc. for webcasting services through May 31,

2022 at a monthly fee not-to exceed \$1,204.95 in year one, \$1,289.30 in year two and \$1,379.55 in year three for total contract amount a not-to-exceed \$46,485.65. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

**19-25-05      RESOLUTION TO AWARD AUDIT SERVICES WORK TO GALLEROS ROBINSON CERTIFIED ACCOUNTANTS, LLP FOR FISCAL YEAR ENDING JUNE 30, 2019**

Mr. Rosenthal moved to adopt the Resolution authorizing a new contract through which Galleros Robinson Certified Public Accountants, LLP would perform audit services in connection with the annual independent audit for the period ending June 30, 2019 for a not to exceed amount of \$23,700.00, plus expenses up to \$4,000.00 and a one (1) year option for fiscal year ending June 30, 2020, for a not to exceed amount of \$24,885.00, plus expenses up to \$4,000.00. Mr. DeWitt seconded and the Board approved the Motion to adopt the Resolution by unanimous vote.

**19-26-05      RESOLUTION SCHEDULING DATE, TIME AND LOCATION OF THE REGULAR MEETING FOR JUNE 11, 2019**

Mr. Rosenthal moved to adopt the Resolution setting the date, time and place of the next meeting. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

Respectfully submitted,

Richard J. Ferrara,  
Secretary/Treasurer

Mark M. Finkle  
Board Chairman