

**HUDSON RIVER-BLACK RIVER REGULATING DISTRICT  
BOARD MEETING**

**Old Forge Town Offices**  
183 Park Avenue  
Old Forge, New York 13420  
October 8, 2019  
**10:00 AM**

**CALL TO ORDER**

Chairman Mark M. Finkle called the meeting to order at 10:00 A.M.

**ROLL CALL**

**Present:** Board Chairman Mark M. Finkle; First Vice-Chair Jeffrey Rosenthal; Second Vice-Chair Kenneth DeWitt; Board Member Albert J. Hayes; Executive Director John C. Callaghan; General Counsel Robert P. Leslie; Chief Engineer Robert S. Foltan; Chief Fiscal Officer Timothy Maniccia; Richard J. Ferrara; Area Administrator John Hodgson and Compliance Officer Stephanie Ruzycky.

**MOTION TO ADOPT OR REVISE THE MEETING AGENDA**

Chairman Finkle asked for a motion to adopt the agenda. Mr. Rosenthal made a motion to adopt the agenda. Mr. DeWitt seconded. The Board approved the motion by unanimous vote.

**PUBLIC COMMENT**

Chairman Finkle opened the floor to public comment; hearing none.

**APPROVAL OF THE SEPTEMBER 13, 2019 BOARD MEETING MINUTES**

Chairman Finkle asked for a motion to adopt the September 13, 2019 Board meeting minutes. Mr. Rosenthal advanced the motion to approve the regular meeting minutes. Mr. Hayes seconded and the Board approved the motion by unanimous vote.

**REPORT OF THE EXECUTIVE DIRECTOR**

Mr. Callaghan welcomed Mr. Maniccia to the senior staff, noting his efforts to get up to speed as the Chief Fiscal Officer. He noted progress securing space on the second floor at 350 Northern Blvd. and briefed the Board on his efforts to seek assistance from the Governor's Office of Employee Relations, Office of General Services, and the Office for Technology Services regarding training, office space, internet and technical support.

**RESOLUTION APPOINTING A SECRETARY AND TREASURER**

Noting Mr. Ferrara's impending retirement, Mr. Callaghan recommended that the Board appoint Mr. Maniccia as Treasurer and Mr. Leslie as Board Secretary to serve the remainder of

the term vacated by his retirement.

Chairman Finkle asked for a Motion to adopt the Resolution. Mr. DeWitt moved to adopt the Resolution nominating Timothy Maniccia as Treasurer and Robert Leslie as Secretary for terms to expire at the Board's 2020 organizational meeting. Mr. Rosenthal seconded and the Board approved the motion by unanimous vote.

## **STAFF REPORTS**

Mr. Leslie presented his report. He noted his involvement with the Executive Director, Chief Engineer and the Area Administrator to address several Access Permit System issues including ground disturbance violations, neighbor disputes, and right of entry issues regarding new access permit applications. Mr. Leslie updated the Board regarding the Notice of Claim filed by the woman who suffered a fractured ankle on a commercial access permit area on Great Sacandaga Lake.

Ms. Ruzycky presented her report to the Board. She noted her attendance at the MWBE monthly meeting and the annual MWBE forum at the Empire State Plaza. Ms. Ruzycky noted the successful completion of the summer internship program. Mr. Callaghan noted Ms. Ruzycky had an opportunity to meet the Lieutenant Governor during the forum and reinforced the importance of these opportunities for the Regulating District.

Mr. Ferrara presented his report to the Board. He noted that at the close of fiscal September 30, 2019, the general fund balances for the HRA and BRA were approximately \$2,642,392 and \$2,648,701 respectively. He noted that District's transactional processing and reporting are current. District bank reconciliations are complete through August 31, 2019. Further, he reported that the annual report submission through PARIS has been completed; with Mr. Callaghan noting this year's submission marks the earliest such submission to date.

Mr. Foltan presented the Chief Engineer's report to the Board. Mr. Foltan noted that the September average daily release from the Sacandaga Reservoir (Great Sacandaga Lake) was approximately 1,360 cubic feet per second (cfs). Precipitation during the month of September was below normal across the Great Sacandaga Lake and Indian Lake watersheds. The monthly inflow to Great Sacandaga Lake and Indian Lake reservoir was approximately 49% and 51% of historic average, respectively. Monthly release of water from Great Sacandaga Lake and Indian Lake measured 74% and 60% of historic average, respectively.

The September average daily release from Stillwater Reservoir was approximately 300 cfs. Monthly total precipitation measured 83%, 89%, and 87% of historic average at Stillwater, Old Forge, and Sixth Lake, respectively, as of September 24<sup>th</sup>. Precipitation in the month of September was below average at Stillwater, Old Forge and Sixth Lake. The monthly inflow to Stillwater Reservoir was approximately 82% of historic average. The inflow to Sixth Lake and Old Forge Reservoir totaled 0.04 and 0.10 billion cubic feet, respectively, in September. Release of water from Stillwater Reservoir averaged 74% of historic discharge.

Mr. Hodgson presented the Administrator's report. He noted that HRA and BRA staff participated in annual training and that staff continue with efforts to maintain the shoreline of GSL with Rip Rap. Such efforts will continue as weather permits. Mr. Hodgson described the use of a recently purchased underwater camera to address a malfunctioning gate at Sixth Lake.

**RESOLUTION SCHEDULING DATE AND TIME OF THE REGULAR MEETING FOR NOVEMBER 13, 2019**

Chairman Finkle asked for a motion to adopt a Resolution setting the date, place and time for the next meeting of the Board of the Hudson River-Black River Regulating District for Tuesday, November 13, 2019 at the Cooperative Extension Auditorium, 50 West High Street in the Town of Ballston Spa, NY 12020. The meeting will be scheduled for 10:00 A.M.

Mr. Hayes moved to adopt the Resolution setting the date, time and place of the next meeting. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

Mr. Callaghan read a proclamation and made a brief presentation noting Mr. Ferrara's retirement.

**RESOLUTION RECOGNIZING RICHARD J. FERRARA**

Chairman Finkle recognized Mr. Callaghan for a presentation. Mr. Callaghan announced that the Regulating District wished to publicly recognize Mr. Ferrara for his years of service at the Regulating District as CFO, Secretary-Treasurer, and Acting Executive Director.

Mr. Callaghan noted Mr. Ferrara's many years of service and record of accomplishment, and stated that Chairman Finkle has a resolution to read to that effect. Chairman Finkle read the resolution, after which the Board and Executive staff congratulated and thanked Mr. Ferrara, presenting him with a framed copy of the resolution and a hat in recognition of his service.

**ADJOURNMENT**

Chairman Finkle called for a motion to adjourn the meeting. Mr. Rosenthal advanced the motion. Mr. Hayes seconded. The meeting adjourned at 10:17 A.M.

**RESOLUTIONS**

**19-41-10 RESOLUTION APPOINTING A SECRETARY AND TREASURER**

Chairman Finkle asked for a Motion to adopt the Resolution. Mr. DeWitt moved to adopt the Resolution nominating Timothy Maniccia as Treasurer and Robert Leslie as Secretary for terms to expire at the Board's 2020 organizational meeting. Mr. Rosenthal seconded and the Board approved the motion by unanimous vote.

**19-42-10 RESOLUTION SCHEDULING DATE AND TIME OF THE REGULAR MEETING FOR NOVEMBER 13, 2019**

Mr. Hayes moved to adopt the Resolution setting the date and time of the next meeting. Mr. DeWitt seconded and the Board adopted the Resolution by unanimous vote.

**19-43-10 RESOLUTION RECOGNIZING RICHARD J. FERRARA**

Resolution was read into the record by Chairman Finkle and adopted by acclamation.

Respectfully submitted,

Robert P. Leslie,  
Secretary

Mark M. Finkle  
Board Chairman